



<https://www.indiajobs360.com/jobs/store-keeper-hiring-in-gurgaon-guardian-pharmacy/>

### Hiring organization

Guardian Healthcare Services Private Limited

### Industry

Pharmacy & Healthcare

## Store Keeper Hiring in Gurgaon Guardian Pharmacy

### Date posted

September 13, 2021

### Employment Type

Full-time

### Description

#### Roles and Responsibilities

- Prepares medications by reviewing and interpreting physician orders.
- Dispenses medications by compounding, packaging, and labeling pharmaceuticals.
- Raising the Pharmacy Requisition/ Indents slips/computer generated as per requirements.
- Doing physical verification of stocks with computer data in regular interval.
- Taking the stock of non-moving medicines once in regular interval.
- Stock taking of short-expiry medicines in regular interval
- Maintains safe and clean working environment by complying with procedures, rules, and regulations.
- Contributes to team effort by accomplishing related results as needed.
- Building customer relationship for effective service towards total patient.
- Following up other SOPs and grooming standards.
- Responsible for handling a team.

### Job Location

Unit no. 410-411 ,4th FLOOR, Vipul Plaza, Suncity , Sector-54, GURGAON, GURGAON, Haryana, 122003, Haryana, India

### Base Salary

₹ 15000 - ₹ 25000

### Valid through

31.12.2021

### Responsibilities

#### Desired Candidate Profile

- Ability to work in any shift (Morning/Evening).
- Maintain flexibility and meet deadlines.
- Good in Communication skills.
- Result oriented.
- 12th/Graduate
- Must have pharma experience

**Qualifications**

12th/Graduate

**Contacts**

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