

Hiring organization

Aparna Construction

Industry

Matrimony Services

HR Manager Jobs in Hyderabad (Aparna Construction)

Date posted

July 10, 2021

Employment Type

Full-time

Description

- Any graduate/Post Graduate with 10 to 12 Years of post-qualification experience in construction or Infrastructure industries as a Site HR Manager.
- Well versed in Time Office Management, Payroll Coordination with Corporate Office, Statutory, Labour Management and Contractor Management.
- Welfare Measures: Labour Camp Management, Canteen, Medical, Health, Labour Safety Coordination.
- Statutory & Social Securities: Ensure Compliance under various applicable Labour Statutes viz EPF, ESIC, Contract Labour, The Building & Others Construction Workers Act, 1996. & Cess Act.
- Administration: Co-ordination with other Departments, Maintaining effective communication between Management & Workers, Liaison with Private & Government Agencies Site Labour Safety System at working time.
- Should have Interpersonal relation skills.
- Should be willing to Re-locate with in the radius of 5kms from site.
- Interested candidates willing to work at site can apply.

Job Location

802 Door no: 6-3-352/2&3, Astral Heights, Road No.1, Banjara Hills, Hyderabad, 500034, Hyderabad , Hyderabad, India

Base Salary

₹ 35000 - ₹ 50000

Valid through

25.08.2021

Responsibilities

Administration: Co-ordination with other Departments, Maintaining effective communication between Management & Workers, Liaison with Private & Government Agencies Site Labour Safety System at working time.

Qualifications

Qualification: Graduate/Post Graduate

Contacts

Aparna Construction Office (Click to call Now on Number) - [+91-7997823335](tel:+917997823335)

Reference - **Indiajobs360**